



# Mid City West Community Council

## Communications and Outreach Committee

### Meeting Agenda

Wednesday, July 21, 2010 at 7 p.m.

Meeting location: MCWCC Office; 543 N. Fairfax Avenue, Room 106; Los Angeles CA 90036

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The public is requested to fill out a “**Speaker Card**” to address Mid City West on any item on the agenda. Comments from the public on agenda items will be heard only when that item is being considered. Comments from the public on other matters, not appearing on the agenda but within the Board’s subject matter jurisdiction, will be heard during the Public Comment period. Public comment is limited to 3 minutes per speaker, unless waived by the presiding officer of the Board or committee chair.

As covered under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at 213-485-1360 or e-mail [NCsupport@lacity.org](mailto:NCsupport@lacity.org).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed by appointment at 543 North Fairfax Avenue, Los Angeles, CA, at our website [www.midcitywest.org](http://www.midcitywest.org) or at the scheduled meeting. In addition, if you would like a copy of any record relating to an item on the agenda, please call 323-651-3512 or send an e-mail to [admin@midcitywest.org](mailto:admin@midcitywest.org).

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### **Call to Order; Roll Call**

**Special Item:** Committee Chair.

1. **Public Comment Period:** Comments from the public on matters within Board jurisdiction. Per MCWCC Bylaws, comments are limited to three (3) minutes per speaker.
2. **Approval of Minutes from previous meetings,** if any.
3. **Old Business**
  - a) **Mid City West Brochures:** Final check and preparation to order MCWCC Brochures in time for National Night Out on August 3rd.
4. **New Business**
  - a) **Communications & Outreach Committee Budget:** Finalize updated budget proposal for current fiscal year for presentation to the MCWCC Board.
  - b) **National Night Out - August 3rd:** Plan for NNO booth: banner, sign, lights, table-cloth, name badges, brochures, other give-aways (?) and materials, etc.
5. **General discussion**

These items may be postponed to a later meeting if time does not allow discussion at this meeting.

  - a) **Getting input from committees for website:** Things to ask for from committees for posting as News or elsewhere on the website.
  - b) **Outreach ideas**
  - c) **New logo ideas**
  - d) **Other items from committee members**

### **Adjournment**

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For information on the Process for Reconsideration, MCWCC Stakeholder Grievance policy or any other procedural matter related to this Council, please consult the MCWCC Bylaws on the website at [www.midcitywest.org](http://www.midcitywest.org) or visiting the MCWCC Office at 543 N. Fairfax Avenue, Room 106.