

**MCWCC BUDGET COMMITTEE MEETING of 6/10/10**  
**MINUTES**  
**Submitted by Sheryl Turner, Chair**

1. **Call to order:** The Budget Committee meeting was called to order at 6:10 pm. Roll was taken and all 4 of the 4 members were present. .
2. **Opening Remarks from Chair:** Chair Sheryl Turner welcomed the attendees and introduced Harry Langdon, whose gallery hosted the meeting.
3. **Approval of previous minutes.** There were no previous minutes to be approved.
4. **The 2010/11 budget** that was approved at the last Board meeting was presented with some working suggestions inserted by Chair Turner. The DONE rollover funds from last year were included.
5. **The DONE Financial Policies and Procedures Manual** was reviewed and discussed. It was agreed that Chair Turner would send the manual to the Communications Committee for posting on the Mid-City West website for all the board to view.
6. In order for the Budget Committee to make informed decisions, it was agreed that a budget expense template will be created and forwarded to each chair for completion. Sharon Lake will create the template.
7. Chair Turner stated there were no warrants, purchases or payments to approve at this time but that all expenses would be submitted for approval by the Committee at the next meeting.
8. **MOTION:** From Yudy Machado for expenditure for rental of larger meeting room to accommodate the PLUM Committee. Motion amended to reflect \$1200 line item approval rather than \$1800 requested. MSC vote 3 Yes, 1 No.
9. **Request for allocation** of \$7500 from Public Safety Committee for programs in 2010-11 year. MSC 4-0 to approve \$1,000 line item for LAPD Wilshire Div. Open House and MSC 4-0 for \$1000 for National Night Out, both contingent upon completion of paperwork. The request for the balance of \$5500 was tabled due to lack of information regarding the projects. Funds for remaining projects were placed in Other Projects TBA line item.
10. **Request for allocation** of \$7500 from Arts and Recreation Committee. MSC 4-0.
11. **Request for allocation** of \$4500 from Education Committee. Chair Tamar Andrews requested that the five public schools in the MCW district be allocated funds for special projects. She will create an RFP for each school and provide backup paperwork for the Education Committee's plans. MSC 4-0 to allocate \$4500 pending receipt of paperwork.
12. **Request for allocation** of \$5000 from Transportation Committee for way finding maps for street furniture/kiosks. MSC 4-0 to table this request until proper paperwork/quotes are submitted. Funds for this project were placed in the Other Projects TBA line item.
13. **The revised budget** will be submitted for board approval at the next regular meeting, July 13, 2010.
14. **The next meeting of the Budget Committee** will be Friday, August 13, at 6:00 pm at Harry Langdon Studios, 111 North La Brea, Los Angeles, CA 90036.