



MID CITY WEST COMMUNITY COUNCIL

543 N. Fairfax Avenue, Suite 106 Los Angeles CA 90036
323-651-3512 www.midcitywest.org

Beverly Center • Beverly Grove • Burton Way • Carthay Circle • Fairfax District • Melrose Village • Miracle Mile • Park La Brea

Sheryl Turner, Chair (sturner@midcitywest.org)
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Angela Guzman, Financial Officer (aguzman@midcitywest.org)

Mid City West Community Council

Board Retreat

SPECIAL MEETING – AMENDED NOTICE

Sunday, January 29, 2012, 1:30pm to 5pm
National Council of Jewish Women Auditorium
543 N. Fairfax Avenue
Los Angeles, CA 90036

- 1) Call to order, welcome, & introductions (5 min)
- 2) Public Comments: Comments from the public on non-agenda items within the Board's jurisdiction are limited to three minutes per speaker (10 min)
- 3) Board Retreat
 - a) Ground Rules (5 min)
 - b) Icebreaker Activity (25 min)
 - c) Discussion with DONE staff regarding general issues in the administration/operation of Neighborhood Councils, including agenda setting, outreach, rules that apply, role of board members and stakeholders, Funding Program (30 min)
 - d) Discussion with the Office of the City Attorney, including Deputy City Attorneys Ms. Carmen Hawkins and Ms. Vivienne Swanigan, regarding the laws applicable to Neighborhood Councils. This discussion will include an overview of the Brown Act, Conflict of Interest laws, California Public Records Act, Contracting, Bylaws, liability, workplace violence, harassment issues, and handling difficult people and difficult situations during Neighborhood Council business. (90 min)
 - e) Board Member Business – Comment from Board members on subject matters within the Board's jurisdiction. (30 min)
 - (i) Comment on Board members' own activities/brief announcements.
 - (ii) Brief response to statements made or questions posed by persons exercising their general public comment rights/ask DONE/CITY ATTORNEY questions for clarification.

(iii) Introduce new issues for consideration by the Board at its next meeting and request matters to be placed on the agenda for the next meeting.

4) Adjournment

Time indicated for agenda items is approximate and subject to change in the course of the meeting.

The public is requested to fill out a “**Speaker Card**” to address Mid City West on any item on the agenda. Comments from the public on agenda items will be heard only when that item is being considered. Comments from the public on other matters, not appearing on the agenda but within the Board’s subject matter jurisdiction, will be heard during the Public Comment period. Public comment is limited to 3 minutes per speaker, unless waived by the presiding officer of the Board or committee chair.

As covered under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at 213.485.1360 or e-mail NCsupport@lacity.org.

Si requiere servicios de traduccion, favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificacion, por favor llame a nuestra oficina al (213) 485-1360.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed by appointment at 543 North Fairfax Avenue, Los Angeles, CA, at our website www.midcitywest.org, or at the scheduled meeting. In addition, if you would like a copy of any record relating to an item on the agenda, please call 323.651.3512 or send an e-mail to admin@midcitywest.org.

For information on the Process for Reconsideration, MCWCC Stakeholder Grievance policy or any other procedural matter related to this Council, please consult the MCWCC Bylaws by clicking on the www.midcitywest.org or visiting the MCWCC Office at 543 N. Fairfax Avenue, Room 106.

The agenda is posted for public review at: the Mid City West Community Council office (543 N. Fairfax Ave., Los Angeles, CA 90036), the Pan Pacific Recreation Center (7600 Beverly Boulevard, Los Angeles, CA 90036-2721), the Pan Pacific Senior Center (141 S. Gardner Ave., Los Angeles, CA 90036), the Fairfax Library (161 S. Gardner Ave. Los Angeles, 90036), and the Fairfax Senior Center (7929 Melrose Ave. Los Angeles, CA 90046).