



MID CITY WEST COMMUNITY COUNCIL

543 N. Fairfax Avenue, Suite 106 Los Angeles CA 90036
323-651-3512 www.midcitywest.org

Beverly Center • Beverly Grove • Burton Way • Carthay Circle • Fairfax District • Melrose • Miracle Mile • Park La Brea

Bylaws/Grievance Committee Minutes

Tuesday, January 4, 2011 (6:30 p.m.)
543 N. Fairfax Avenue, Suite 106
Los Angeles CA 90036

1. **Call to Order; Roll Call**—Meeting called to order 6:31pm. Committee Chair Charles Lindenblatt and committee member Bob Abrahams were present; a quorum was present. Committee member Billy Baughman arrived later.
2. **Approval of Minutes of 12/23/10 Meeting – Action May Be Required.** Charles Lindenblatt moved, and Bob Abrahams seconded, approval of the 12/23/10 minutes; approval came on a 2-0 vote.
3. **Public Comment Period**—There was no public comment.
4. **Chairman’s Report** – Chair Charles Lindenblatt thanked the committee for its work in the ongoing bylaws reorganization process and updated the committee on matters relating to planning for Board consideration of the final document.
5. **Continued development of Mid City West’s Response to the Board of Neighborhood Commissioners’ (BONC’s) establishment of a policy setting out a citywide Bylaw Table of Contents**, which neighborhood councils are required to incorporate into their bylaws within 6 months from the BONC’s adoption of their resolution (10/05/10). Specifically, the Committee has been proceeding according to a specific order, and will resume at (the amended) item d, continuing through the amended e-h, as time permits:
 - a. **Chair’s verbal introduction of the issue.**—Section was taken up at a previous meeting.
 - b. **Review, discuss and possibly adjust the first draft of arrangement of Mid City West’s bylaws into citywide Bylaw Table of Contents, and consider any adjustments to language that need to be made. Action May Be Required.**—Section was taken up at a previous meeting.
 - c. **Review, discuss and possibly act on placement of certain sections of Mid City West’s bylaws that do not appear to fit appropriately into any part of the citywide Bylaw Table of Contents. Action May Be Required.**—Section was taken up at a previous meeting.
 - d. **Review, discuss and possibly act on bylaws amendments, both for clarification and for substantive change (either to existing provisions, or to sections of the citywide Bylaws Table of Contents in which Mid City West’s bylaws appear to be silent). Action May Be Required.** Discussion and amendments will follow the order of BONC’s citywide Bylaw Table of Contents, as follows:
 - i. **Article I – Name**
 - ii. **Article II – Purpose**
 - iii. **Article III – Boundaries**
 - iv. **Article IV – Stakeholder**
 - v. **Article V – Governing Board**
 1. a. Article V, Section 9, Removal, change “member who has been proposed for removal” to “petitioners”, and small capitalization changes.
 - b. Change “board member is absent” to “board member is absent without excuse”.
 2. Article V, Section 10, Resignation, pending; Bob to write language to the effect that the seat is not fillable until the board meeting following the board meeting of a resignation.

3. Article V, Section 11, Community Outreach, intentionally left blank.

vi. Article VI – Officers

1. Article VI, Section 1 – Change “The Board will elect” to “The Executive Council shall consist of”; rename “Financial Officer” as “Treasurer”; delete “These officers shall constitute the Executive Council.”; change “By-Laws” to “Bylaws”.
2. Article VI, Section 2—Duties and Powers
 - a. Chairperson; Succession. Change “preside over all meetings” to “preside over all meetings, and perform other duties as defined elsewhere in these Bylaws.” Change “Financial Officer” to “Treasurer.”
 - b. Financial Officer; Treasurer. Remove/Change “Financial Officer” to “Treasurer”
 - c. Secretary; add “The Secretary may delegate these duties to others as appropriate.” as last sentence in the paragraph.
3. Article VI, Section 3 – Selection of Officers – change “elected by a majority vote” to elected from and by the members of the Board” by a majority vote” and add “The same procedure shall be used should a vacancy occur on the Executive Council.” to the end of the paragraph.
4. Article VI, Section 4 – Officer Terms
 - a. Terms Of Office; Officers. – Left as is.
 - b. Removal from Executive Council; make small capitalization changes (“Two-Thirds” becomes “two-thirds”); change “Director” to “member of the Board”; change “shall take place pursuant to Article V, Section 4” to “shall take place as described elsewhere in these Bylaws, until the position is filled by the Board”, and eliminating the rest of the language in this paragraph.

vii. Article VII – Committees and Their Duties

1. Article VII, Section 1 – Standing – Kept as is.
2. Article VII, Section 2 – Ad Hoc – Add in “The Executive Council or the Board may create Ad Hoc committees as needed.”

viii. Article VIII—Meetings

ix. Article IX – Finances

x. Article X –Elections

xi. Article XI—Grievance Process

xii. Article XII—Parliamentary Authority

xiii. Article XIII—Amendments

xiv. Article XIV—Compliance

xv. Attachments A&B, Map & Governing Board Structure and Voting

- e. Discussion and possible action to assign new section numbering to completed document. Action May Be Required.
- f. Discussion and possible action to correct section references, which are now incorrect as a result of the reorganization. Action May Be Required.
- g. Vote on final draft of MCW bylaws as reorganized, prior to submitting to board for review and final committee and board meetings to consider proposed changes stemming therefrom. Action May Be Required.
- h. Discussion and decision on how to prepare document for final presentation to board. Action May Be Required.

6. Adjourn—Adjourned 9:11pm.

For information on the Process for Reconsideration, MCWCC Stakeholder Grievance policy or any other procedural matter related to this Council, please consult the MCWCC Bylaws by clicking on the www.midcitywest.org or visiting the MCWCC Office at 543 N. Fairfax Avenue, Room 106.